



Kerala Small Industries Development Corporation  
(An undertaking of Government of Kerala)

P.B.No: 50, Housing Board Building, Santhi Nagar, Thiruvananthapuram. Pin No: 695001  
Tel No: 0471 2330613, 2330614, 2330458 ( after office hours) Fax: 0471 2330904  
Email - sidcoho@yahoo.com, Website: www.keralasidco.com

No: SIDCO/PROCUREMENT/GWWS/2023-24(24)

Date: 19.12.2023

**TENDER NOTICE**

**Sub:** - Inviting Sealed Tenders for the supply of cot at ASSISTANT SECRETARY , KOTTUR GRAMA PANCHAYATH- reg.

The Govt. Wood Workshop, Kozhikode invites 2-Cover Sealed Tenders for the supply of cot at ASSISTANT SECRETARY , KOTTUR GRAMA PANCHAYATH –  
–Tender forms and other tender details can be downloaded from the website:  
[www.keralasidco.com](http://www.keralasidco.com)

Tender Reference No.	SIDCO/PROCUREMENT/GWWS/2023-24(24)
Name of work	Tenders for the supply of cot at ASSISTANT SECRETARY , KOTTUR GRAMA PANCHAYATH
Quantity	58 Nos
Tender Value (PAC)	211396/-
Tender Fee	354/-
EMD	5285/-
Tender publishing date and time	19.12.2023
Last date and time for submission of Bid	3.1.2024 at 2.00 pm
Bid opening date and time	3.1.2024 at 3.00 pm

Sd/-  
**MANAGER**

**total solution provider for small scale sector**

marketing|raw material|construction| industrial estate & park | production  
information technology & telecommunication (IT&TC)|consultancy|trading|special projects

**KERALA SMALL INDUSTRIES  
DEVELOPMENT CORPORATION LTD  
(KERALA SIDCO)**

Office of The Manager,  
Govt. Wood Work Shop,  
Kerala Small Industries Development Corporation Limited,  
Puthiyara, Kozhikode- 673004  
Contact: 0495-2722273  
**Website:** [www.keralasidco.com](http://www.keralasidco.com)

Tenders for the supply of cot at ASSISTANT SECRETARY , KOTTUR  
GRAMA PANCHAYATH

**TENDER NO:** SIDCO/PROCUREMENT/GWWS/2023-24(24)

## **Kerala Small Industries Development Corporation Limited**

The Manager,  
Govt. Wood Work Shop,  
Kerala Small Industries Development Corporation Limited,  
Puthiyara, Kozhikode- 673004  
Contact: 0495-2722273

**Website: [www.keralasidco.com](http://www.keralasidco.com)**

**TENDER NO: SIDCO/PROCUREMENT/GWWS/2023-24(24)**

Tenders for the supply of cot at ASSISTANT SECRETARY , KOTTUR GRAMA PANCHAYATH

Name of Tenderer :  
Address :  
Signature of Tenderer :

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Last date and time for Receipt of Tenders : 3.1.2024 at 2.00 pm  
Bid Opening Date : 3.1.2024 at 3.00 pm

**N.B:** The Manager, Govt. Wood Work Shop, Puthiyara, Kozhikode - 673004  
Contact: 0495-2722273

**NAME OF WORK / ITEM:** Tenders for the supply of cot at ASSISTANT SECRETARY , KOTTUR GRAMA PANCHAYATH –  
**SPECIFICATIONS**

Sl no	Description	Qty	Amount (including gst )
1	HardWood Cot with 8mm Plywood Top Size -198cm Length ,90cm Width , Front Leg 60 cm Height , Back Leg 50cm Height	58 nos	211396/-
		<b>PAC</b>	<b>211396/-</b>

## **ELIGIBILITY CRITERIA OF TENDERERS**

1. The bidder have to submit the quotations in 2 covers super scribing our tender no. should reach us on or before the date mentioned in the tender document.
2. The Tenders should be submitted in two covers as below

### **COVER NO.1: TECHNICAL BID**

1. Participating bidders should furnish self-attested copies of all testimonials along with Bid.
2. The bidder should have valid GST registration, PAN etc
3. The bidder should have proven experience in supply of similar items.
4. The bidder should furnish agreement in stamp paper worth Rs. 200/- in the prescribed format
5. The bidder should submit their unit/company registration details.(Copy of Certificate of registration)
6. The bidder should enclose the signed and sealed copy of tender as acceptance by the bidder along with Technical (cover 1).
7. The EMD & Tender fee shall be payable at Govt. Wood Work Shop, Kozhikode by way of DD
8. EMD & Tender Fee exemption is allowed only for MSME unit/PSU.

### **COVERNO.2:FINANCIAL BID**

1. Bidders should submit their lowest offer including taxes and all other expenses

## **TERMS & CONDITIONS**

1. **The rate quoted is valid for 179 days**
2. **The bidders should sign and seal in all pages of the Tender Notice and Tender documents**
3. **Tenders forwarded through e-mail will not be considered.**
4. **Tenders sent without two Cover system is liable to be rejected.**
5. **Tenders received after the due date will not be considered**
6. **Financial bids of those who technically qualified alone will be evaluated**
7. **The rates furnished by bidders should clearly mentioned the basic rate with statutory duties, taxes and delivery /transportation/installation charges has to be shown separately**
8. **The tender should be valid for a period of three months from the date of opening of tender**
9. **The material/product has to be executed/supplied within 7 days from the issue of Purchase Order**
10. **Following documents are to be presented by the successful bidder after Supply**
  1. **GST Invoices in triplicate**
  2. **Bank Account details which the payment to be send**
11. **If any item supplied are found to be damaged, the same shall be replaced within 7 days at Their own cost.**

13. **Time is the essence of this bid and hence the bidder should see that the products Delivered/works executed on time stipulated as per purchase/work order and Failing on this can leads to penalty/decided by the Corporation**
14. **The rate offered must be valid for 90 days.**

15. **Submission: The prequalification cum technical bid and the commercial bid**

**Should be put in a single sealed cover super scribing the words “Tenders for the supply of cot at ASSISTANT SECRETARY , KOTTUR GRAMA PANCHAYATH – Including Tender reference number. Tender should be submitted to the office by hand or through speed post on the date of quotation submission**

16. **The Manager, Govt. Wood Work Shop, Kozhikode reserves the right to accept or reject the tender/tenders without assigning any reason thereof**
17. **The rate quoted should be including GST and all expenses regarding cost of log transportation to Govt. Wood workshop site, loading and unloading.**
18. **In the case of log a special team of Quality will be formed by the corporation. The Quality will be checked by this team at any time of delivery and payment will be released after getting Quality certificate from that team.**

**Sd/-  
Manager  
Govt. Wood Work Shop, Kozhikode**

**Tender Acceptance Form**  
(In bidders letter head)

I/We agree to all above terms and conditions of the Tender No.  
.....and Supply of..... items as per the  
specifications/drawings provided in the tender and quote the rate in financial bid of the  
tender.

Name & Full address of the tenderer :  
(with e-mail id & mobile number)

Details of items offered against tender with catalogue if any:

Delivery period:.....

Warranty/Shelf Life:

Our bank details provided below

Bank Name:

Account No.

IFSC No.

Signature of the Tenderer with Seal

Place:

Date:

**BID FORM**

To,  
The Manager  
Govt. Wood Work Shop, Puthiyara  
Kerala SIDCO Ltd.  
Kozhikode- 673004

**Sir,**

**Sub:** Inviting Sealed Tenders for the supply of cot at ASSISTANT SECRETARY , KOTTUR GRAMA PANCHAYATH –

**Ref: Tender No** SIDCO/PROCUREMENT/GWWS/2023-24(24)Date:19.12.2023

1. Having examined the conditions of tender contract, the receipt of which is hereby duly acknowledged, I / we, undersigned, tender specifications referred above and also to the said terms conditions.
2. Bid submitted by us is properly sealed and prepared so as to prevent any subsequent alteration and replacement.
3. We understand that you are not bound to accept the lowest or any bid, you may receive.
4. I / We inform that I / We have enclosed the acceptance of all terms and conditions and also all brochures detailing the technical specification of the items quoted by me/us. Dated this 20<sup>th</sup> day of February 2019

Signature of  
In capacity of duly authorized to sign the bid for and on behalf of -----

Witness 1. -----

Witness 2. -----



**FORM OF AGREEMENT**  
**(For contract for supply of specific quantities)**

AGREEMENT executed .....day of .....2023

By M/s.....(called the contractor) and The  
..... on behalf of Kerala SIDCO Limited.(herein after call the SIDCO).

WHEREAS the contractor as tendered for the supply of articles for the use of the govt. as per the tender notification ... No SIDCO/PROCUREMENT/GWWS/2023-24(24) dated 19.12.23 Published at website : [www.keralasidco.com](http://www.keralasidco.com) which tender notifications shall from part of this agreement as if incorporated herein.

AND WHEREAS the SIDCO has/has been pleased to accept the offer in respect of The article mentioned in the copy of the order attached

AND WHEREAS the Contractor has as security for the due fulfillment of his Obligations under this deed deposited Rs..... Being ..... Percent of the estimated

**NOW THESE PRESENTS WITNESS AS FOLLOWS:-**

1. The contractor hereby declares that the goods sold to the buyer under this contract shall be of the best quality and workmanship and shall be strictly in accordance with the specifications as sample and particulars contained in the copy of the order attached herewith and the contractor hereby guarantees that the said goods would continue to conform to the description and quality aforesaid for a period of ..... year from the date of delivery of the said goods to the SIDCO and that notwithstanding the fact SIDCO may have inspected and/or approved the said good, if during the aforesaid period of ..... year the said goods be discovered not to conform to the description and quality aforesaid or have deteriorated (and the decision of SIDCO in that behalf will be final and conclusive) SIDCO will be entitled to reject the said goods or such portion thereof as may be Discovered not to conform to the said description and quality. On such rejection, the Goods will be at the Contractor's risk, and all the provisions herein contained relating to Rejection of goods etc. shall apply. The contractor shall, if so called upon to do replace the goods etc. or such portion thereof as is rejected by SIDCO. Otherwise the Contractor Shall pay to SIDCO such The contractor agrees that all sums found due to SIDCO under or by virtue of these damages as may arise by reason of the breach of the condition herein contained. Nothing here in contained shall prejudice any other right of SIDCO in That behalf under this contractor or otherwise.

2. Request for enhancement of rates once accepted will not be considered except where SIDCO have, prior to the actual suppliers, expressly agreed in writing for any price variation under specified circumstances. Conditions of sales or other special terms and conditions if any printed on the quotation sheet of the contractor or attached with contractor's tender or any other letter or paper from the contractor will not govern this contract nor bind SIDCO in any manner whatsoever unless such terms have been expressly accepted by the SIDCO in writing.
  
3. The articles and quantities to be supplied are as shown in the copy of the order No.....  
..... dated..... Here with attached which shall be considered as part of this Agreement. The contractor agrees to supply the quantities of the articles shown in the order at the rate tendered by him for each articles / within the time fixed.
  
4. The contractor agrees that time is the essence of this contract
  
5. If the contractor defaults in the supply of all or any of the articles correctly and promptly as above SIDCO is at liberty to procure the same from elsewhere without canceling the contract as a whole. If SIDCO incur, in thus procuring such materials, higher cost than the agreed rate such excess cost may be deducted by SIDCO from the Contractor's bill or adjusted or otherwise realized from his security deposit or recovered from him by other means.
  
6. The contractor agrees that he shall not be entitled to claim the excess, if any of the tendered rates over such cost to SIDCO.
  - a) If the Contractor defaults in the supply of all or any of the articles correctly and promptly as above the Government are at liberty to procure the same from elsewhere without cancelling the contract as a whole. If Government incur, in thus procuring such materials a higher cost than the agreed rate such excess cost may be deducted by the Government from the contractor's bill or adjusted or otherwise realized from his security deposit or recovered from him by other means. The contractor agrees that he shall not be entitled to claim the excess, if any, of the tendered rate over such cost to Government.

- b) If the contractor fails to deliver all or any of the stores or perform the service within the time/period(s) specified in the contract, the purchaser shall without prejudice to its other remedies under the contract, deduct from the contract price as liquidated damages, a sum equivalent to 0.5% or 1% of the delivered price of the delayed stores or unperformed services for each week of delay until actual
7. (a) All payments to the Contractor for supplies effected satisfactorily will be made after scrutiny of his bills -
- (i) either by departmental cheques payable at the Government Treasuries.
  - (ii) or by cheques or drafts on the Reserve Bank of India, State Bank of India (at any of their principal branches in India):
  - (iii) Or in the case of supplies from abroad by drafts or otherwise as may be agreed to.
- (b) The firms will produce stamped pre-receipted invoices in all cases where payments (advance/final) for release of railway receipts/shipping documents are made through Banks. In exceptional cases where the stamped receipts of the firms are not received for the payments (in advance) the unstamped receipt of the bank (ie counterfoils of pay-in-slips issued by the Bank) alone may be accepted as a valid proof for the payment made.
8. All incidental expenses incurred by the Government for making payment outside the District in which the claim arises shall be borne by the contractor.
9. The contractor shall not assign or make over in part or wholly the contract or the benefits or burdens thereof. The contractor shall not underlet or sublet the execution of the contract or any part thereof without the consent in writing of the Government. The Government shall have absolute power to refuse such consent or rescind such consent (if given) at any time. The contractor shall not be relieved from his obligation, duty or responsibility under this contract even if consent to let or subject is given by the Government.
10. NOTWITHSTANDING the provisions contained in clause 5, the Government shall have the right to cancel the contract for any default on the part of the contractor in due performance thereof.
11. It shall be lawful for the Government from and out of any money for the time being payable or due to the Contractor from the Government under this contract or otherwise to set off any loss or expense, cost or damages sustained or incurred by the Government by reason of the cancellation of the contract.
12. The security deposit shall subject to the conditions specified herein be returned to the contractor within three months after the expiration of the contract. In all cases where there are guarantee for the goods supplied the security deposit will be released only after the expiry of the guarantee period.
13. The contractor agrees that any communication addressed to him may be handed over to him or his agent personally or left at his residence or place of business or may be sent by prepaid post to his address as mentioned in this deed

14. In case the supply of articles involves erection of machinery the contractor agrees that the machinery will be erected within the time and at the place specified by the Government/Purchasing Officer in that behalf. It shall also be the duty and responsibility of the contractor to see that the machinery thus erected is in good working condition to the satisfaction of the person duly authorized by the Government/Purchasing Officer in that behalf and to ensure the proper functioning of the machinery till the guarantee period is over.

**NOTE:** In the event of failure of the contractor to erect the machinery within the time and at the place specified by the Government/Purchasing Officer or in the event of the machinery failing to function properly during the guarantee period the amount spent by the Government and the loss sustained by the Government on this account by making alternative arrangements shall be recoverable from the contractor in the manner provided in Clause 15 hereunder.

15. The Contractor agrees that all sums found due to the Government under or by virtue of these presents shall be recoverable from him and his properties, movable and immovable, under the provisions of the Revenue Recovery Act, for the time being in force as though they are arrears of land revenue or in any other manner and within such time as the Government may deem fit. In deciding what sum of money is due to Government under or by virtue of this deed, the contractor agrees that the decision of the Government shall be final and conclusive and shall be binding on the contractor.

16. The Contractor agrees that any Sum of money due and payable to him from Government shall be adjusted against any sum of money due to Government from him under any other contracts.

IN WITNESS WHEREOF the Contractor and Shri .....  
..... (H.E. name and designation) for and on behalf of  
the Governor of Kerala have hereunto set their hands.

Signed, sealed and delivered by.....

(Contractor)

In the presence of witness (1)

(2)

Signed, sealed and delivery by Shri ..... (H.E  
name and designation) for and on behalf of the Governor of Kerala.

In the presence of witness (1)

.....(2)

**FINANCIAL BID**

Sl no	Description	Qty	Amount (including gst )
1	HardWood Cot with 8mm Plywood Top Size -198cm Length ,90cm Width , Front Leg 60 cm Height , Back Leg 50cm Height	58 nos	
	<b>TOTAL</b>		

**All above rates are Inclusive of GST and all other expenses like transportation, loading – unloading etc.**